

Trinity Lutheran Church, Hecktown - Online Giving with Vanco GivePlus+

There are two ways you can contribute to Trinity:

- 1) Enter a one-time gift with no login
- 2) Login to access your giving profile and make or change your giving options.

We will show both methods below.

Example 1) One-time gift with no login required:

The screenshot shows the 'Give Now' interface. At the top right is a 'Sign In / Sign Up' link. The main form area is titled 'Give Now' and contains three input fields: 'Select Fund *' (a dropdown menu), 'One Time' (a radio button), and '\$ Amount *' (a text box with a dollar sign icon). Below these fields is an 'Add Donation' button. To the right of the form is a table with two columns: 'Fund' and 'Amount'. The table is currently empty. Below the table, the text 'Total: \$0.00' is displayed. At the bottom center is a 'Next' button. In the bottom right corner, there is a 'SECURE' logo with a padlock icon.

Click the down arrow in the Select Fund box to show the fund options.

This close-up shows the 'Select Fund *' dropdown menu. The menu is open, displaying a list of options: 'Select Fund *', 'Vanco General Offering' (highlighted in blue), 'Vanco Phase III', and 'Help Offset Processing Fees'. Below the list is a '\$ Amount *' input field.

Select a fund, such as Vanco General Giving

Then enter the amount you wish to give in the Amount box.

Give Now

Vanco General Offering

▼

One Time

▼

\$

5|

Add Donation

Click **Add Donation**.

(Note – a message may appear asking you to create an account if you wish to setup a recurring donation. You can bypass that and just use the default **One Time**)

Give Now

Select Fund *

▼

One Time

▼

\$

Amount *

Add Donation

Fund	Amount	
Vanco General Offering	\$5.00	🗑
	One Time	

Total: \$5.00

Note the Fund and Amount entered appear in the Box to the right along with a total of your giving. If you add another Fund and amount, repeat the steps above and the click **Add Donation**. If you make a mistake, use the Trash Can icon next to the Amount to remove a line.

When finished, Click **NEXT**.

Next you will need to enter your form of payment. You can chose Pay By Debit/Credit Card, or Pay by Checking/Savings Account. Depending on your selection, you will be prompted to enter the appropriate information.


The screenshot shows the 'Pay by Credit/Debit Card' section of the Vanco GivePlus+ interface. At the top right, there is a 'Sign In / Sign Up' link. The form is divided into two main sections: 'Pay by Credit/Debit Card' (selected) and 'Pay by Checking/Savings Account'. The 'Pay by Credit/Debit Card' section includes fields for Name *, Billing Address *, City *, STATE *, and Zip Code *. To the right of these fields are logos for American Express, Mastercard, VISA, and Discover. Further right are fields for Card Number *, CVV *, Month *, and Year *. A 'Next' button is located at the bottom right of this section. Below the 'Pay by Credit/Debit Card' section is the 'Pay by Checking/Savings Account' section, which is currently collapsed. At the bottom of the form, a security notice states: 'GivePlus uses HTTPS to ensure the security and privacy of your personal information. For your convenience, we will store your payment method for future use.' A 'SECURE' logo is visible in the bottom right corner.

-OR-

The screenshot shows the 'Pay by Checking/Savings Account' section of the Vanco GivePlus+ interface. The form is divided into two main sections: 'Pay by Checking/Savings Account' (selected) and 'Pay by Credit/Debit Card'. The 'Pay by Checking/Savings Account' section includes fields for Name *, Address *, Address 2, City *, STATE *, and Zip Code *. To the right of these fields are radio buttons for 'Checking' (selected) and 'Savings'. Below the radio buttons is a graphic of a check with the routing number 123456789 and account number 12312123456. Below the check graphic are fields for Routing Number * and Account Number *. A 'Next' button is located at the bottom right of this section.


After entering, you will receive a Donation Summary Screen. Check the Email Receipt box and enter your eMail Address to receive a confirmation of your transaction.


Then click the **Donate Now** button.

Sign In / Sign Up

Donation Summary

Donor Name
Bron A Sheriff Nancy A Sheriff


Account Number
 ****5527

☐ **Email Receipt**
 Email *


Fund	Amount
Vanco General Offering	\$5.00 One Time

Total: \$5.00

BackDonate Now



You will also receive a Donation Confirmation as shown below:

Sign In / Sign Up

Donation Confirmation

Thank you for your donation!


Confirmation number
257619353

Your donation has been confirmed
and will be processed within 1-3
business days.*

Fund	Amount
Vanco General Offering	\$5.00 One Time

Total: \$5.00

Done

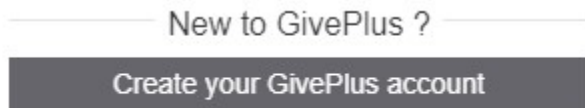


Click **Done** when finished.

Example 2: Login to access your giving profile and make or change your giving options.



When you first see the Give Now screen, click the Sign In/Sign Up link in the top right corner.



If this is your first time, select the Create your GivePlus account.

If you have already setup a GivePlus account, then enter your eMail and Password to access your giving profile.

A screenshot of the login form. At the top, there is a dark grey header bar with a hamburger menu icon on the left and a 'Sign In / Sign Up' link on the right. The main content area is white and contains a form with four input fields, each with a green icon on the left: a person icon for 'Nancy', another person icon for 'Sheriff', an envelope icon for 'nsheriff44@gmail.com', and a key icon for a password field. To the right of the password field is an information icon (i). Below the fields is a dark grey 'Submit' button.

Enter your name, email address, and password.

You will receive a message that your account has been successfully created. Click **OK**.

Next, **sign in** with your email and password.

You will notice a new option for **Frequency** (shown below). Here you can setup a recurring donation for the period you select.

You can also select the date you wish the donation to start.

The screenshot shows the 'Give Now' interface. At the top, there is a dark header bar with a hamburger menu icon on the left and the name 'Nancy Sheriff' on the right. Below the header, the main content area is titled 'Give Now'. On the left side, there are two dropdown menus. The first dropdown is labeled 'Vanco General Offering' and has a downward arrow. The second dropdown is labeled 'Weekly' and also has a downward arrow. Below the second dropdown, there is a list of frequency options: 'Select Frequency *', 'One Time', 'Weekly' (which is highlighted in blue), 'Biweekly', 'Monthly', 'Quarterly', and 'Annual'. To the right of these dropdowns is a table with two columns: 'Fund' and 'Amount'. The table is currently empty. Below the table, there is a 'Total: \$0.00' label.

Complete the donation process as described above in Example 1. If you already setup a preferred payment amount, it will be listed as a selection option when you return, making the donation process much easier.



Another benefit of creating an account is you have several options available, accessible by clicking the 3 parallel lines listed on the left side of the User Header (shown above circled in red).

Options are listed below, including a list of your giving history and your recurring donation definition. You can also maintain your account and payment options. When finished, take the option to Logout. Otherwise, your login will timeout within a few minutes.

